

**The Minutes of a meeting of the Minster PCC  
Held 19<sup>th</sup> November, 2024 at 7-30pm in The Peter Harrison Room (\*)**

Present were :- Lia Argentou, Rev'd Canon Jonathan Baker, Patricia Brunt, Chris Chipperton, Paul Collins, Rev'd Eileen Wallis, Eric Doyle, Catherine Drake, Jane Ewbank, Sandra Keating, Sandra King, Derek Kirby, Hugh Meyer, Dawn Pollard, Sue Robson, Joyce Shaw, and Kevin Wheeldon (17)

Also present were :- Kate Howell, as Director of Operations, Pippa Milner, as Parish Account and Martin Eldred, as Clerk

The Vicar, in the Chair, welcomed all those present and led the meeting in prayer.

**95/24 : Apologies** - were received from :- Mike Dent, Andrew Hancock, Rod McPhee, Kate Powell, Matthew Leivers and Marian Snowden (6) – 2 AOL

**96/24 : Possible conflict of interests** - none other than those recorded in the register

**97/24 : Minutes of the meeting held 17<sup>th</sup> September 2024** – were approved as an accurate record of the meeting and duly signed by the Chair

**98/24 : Matters arising**

1. **Car Park Lease** – it was confirmed that a lease is required and the Director of Operations was requested to proceed with the matter. **ACTION DIR of OPS**
2. **Legacies Officer** –The meeting's thanks were expressed to David Brunt who had filled this role pre-pandemic. It was reported that there is a possible candidate for the role.
3. **The shared cup** – It was reported that the choice of intinction or the shared cup is now available at all communion services
4. **Living in Love and Faith** – A "Congregational" version of the Vicar's paper, from the September meeting, was considered. The PCC was content that its availability be advertised in the weekly bulletin. **INCLUSION IN WEEKLY BULLETIN - VICAR**
5. **Safeguarding** – The required notices - see **82/24** - are in place in the Minster, Parish Hall, Peter Harrison Room and Parish Centre.
6. It was confirmed that all PCC members should undertake Basic, Foundation and Domestic Abuse e-training. **ACTION BY THOSE PCC MEMBERS WHO HAVE NOT COMPLETED TRAINING MODULES**
7. Wardens and Officers of the PCC should undertake the next levels of training.

**99/24 Standing Committee**

1. The PCC was content to endorse the signing off of the telephone mast agreement by the Standing Committee.
2. The Faculty Application approved by Standing Committee for the removal of the Parish Hall Bell Turret has since proved unnecessary

**100/24 Decisions**

1. **CWB** – it was reported that The Friends of Beverley Minster and the Minster Old Fund have each agreed to the progressing of TCOT's "Expression of Interest" to the NLHF for the restoration of the east end of the Minster
2. **A week of prayer for the Minster's mission in 2025** had been proposed by a member of the Minster Family. It was observed that this ties-in with the Vision Strategy and Sunday 26<sup>th</sup> of

January, 2025 was proposed as a launch date. **It was agreed that JB and CD would plan accordingly. ACTION JB AND CD**

3. **Parish Hall** – It was explained that the Diocesan Board of Finance is the name on the title deed but the maintenance and upkeep of the building is the responsibility of the PCC.

It was reported that from January 2025, DK will take responsibility as Project Leader for the Parish Hall.

4. **Chalice Assistants** – names were added to the previously circulated list and the Clerk was asked to forward the revised list to the Bishop of Hull's PA for approval by the Bishop. **ACTION CLERK**

## Reports

### 101/24 Finance

1. **The Parish Accountant** explained her report. Points were :-

- The present deficit is not as large as expected
- The electrical work is paid for or has money set aside
- There is a need for as many as possible to give through the Parish Giving Scheme – there are forms on the A frame

2. **The Treasurer, LA**, presented the budget in the form of a block graph

It was noted that there are plans to reduce the forecast deficit to £25,000

Discussion followed and amongst the points raised were :-

- An Annual Gift Day – September 2025
  - Different financial circumstances amongst congregation members
  - There are considerable numbers of new people around
  - Giving at the 9-15 service - - The Leadership Team to consider at their next meeting
3. **External Giving**—DP explained that the Minster's outward giving represents 10% of the planned giving income.
    - a. **Proposed JE and seconded SR that the External giving as detailed in the circulated paper be approved**
    - b. **Proposed KW and seconded PC that £200 be also donated for Gaza appeal through "Embrace"**

**102/24 A report**, received from the **Director of Music**, detailing the income generated by the Music Department, was considered. The PCC wished to record its sincere thanks to the Director of Music for raising – at the least - 80% above his financial target.

### 103/24 Director of Operations Report :-

**Visitor Code of Conduct** – a document for staff and volunteers has been developed

Proposed PC and seconded CC that this and its website version be formally adopted – **This was approved unanimously.**

It was suggested that a copy be displayed in the Minster.

The Director of Operations explained how she had been working with the daughter churches.

In relation to the Christmas Tree Festival the Minster now has industrial quality cables (tree lighting etc) and the relevant fuse board has been upgraded. The other two fuse boards will be upgraded in January 2025.

It was reported that the Parish Hall bell turret will be removed on 28<sup>th</sup> November. Parking in the bays outside the Parish Hall will be suspended for four weeks while the turret is removed and the masonry made good

There was discussion about renewal of the Song Room roof.

**It was unanimously agreed that the PCC is content for the Song Room roof to be replaced on the decision of the Standing Committee, subject to recommendations by the Finance Committee.**

**104/24 Molescroft, St Leonard's** – a report was received of a church in good stead

**105/24 Vision Strategy** – the revised strategy will be presented at the January meeting of the PCC

**106/24 Visitor Ministry** – It was reported that tours are successful, especially the roof tours which are frequently sold-out.

**107/24 Vicar’s reflection** – The Vicar spoke about the recent confirmation service which saw 5 adults and 4 young people confirmed. Some had come to confirmation through the Alpha Course. He spoke of the two Alpha Courses, a new house group, the SHAPE Course which is on-going, reflecting on individual’s gifts and how they are used in the service of God.

He mentioned the Volunteers’ reception (Bun Fight), the huge numbers on Remembrance Sunday, the bereavement service at all souls time, Eileen’s wedding, the spirituality group being run by Marcus Ramshaw, the growth in the daughter churches, Routh’s harvest Festival with Archbishop Stephen as the guest preacher and finally “The Ladies who Lunch”.

The Vicar reflected on Luke 19<sup>1-10</sup>, the story of Zacchaeus’ encounter with Jesus and his unconditional response to Jesus so typically found in such gospel stories, reminding us that in responding to Christ there is no “one-size-fits-all” response.

**108/24 Safeguarding** – A report was received from the Safeguarding Officer. All present had signed the Code of Safe Working Practice. Mention was made of the pastoral letter from the Bishop of Stepney which will be considered at January’s meeting of the PCC.

**109/24 Old Fund** – a detailed report was received from the Old Fund, based on the surveyor’s August report

**110/24 Enterprise** – a report was received. CC thanked all, particularly Kate, Pippa and Lauren who have helped so much over the past very difficult months.

**111/24 Faculties** :- It was reported that St Peter’s now has its faculty for level access and toilet.

**112/24 Shop Report** – was received and it was suggested that the shop manager may like to attend PCC from time to time in support of her reports.

**113/24 Friends of Beverley Minster** – The PCC’s representative to the Friends’ Council was able to confirm support of the TCOT expression of interest, the Friends’ present financial position, work to be undertaken on display cabinets and the Friends’ meeting dates for 2025.

**114/24 Electoral roll** – no change in numbers was reported

**115/24 AOB** – DK reported that, through TCOT, a grant of £40,000 has been secured, to be shared between the two churches for feasibility studies into how the two churches might be heated.

There being no other business the meeting closed with the Grace at 9-10pm.

**The next scheduled meeting of the PCC is for Tuesday, 14<sup>th</sup> January 2025**

Signed .....

Dated .....