

**The Minutes of a meeting of the Minster PCC**

**Held 11th March, 2025 at 7-30pm in The Peter Harrison Room** (\*)

Present were :- Lia Argentou, Rev’d Canon Jonathan Baker, Patricia Brunt, Chris Chipperton, Rev’d Eileen Wallis, Eric Doyle, Jane Ewbank, Andrew Hancock, Sandra Keating, Matthew Leivers, Rod McPhee, Hugh Meyer, Dawn Pollard, Sue Robson, Joyce Shaw, Rev’d Charlie Shefford, Marian Snowden and Kevin Wheeldon (18)

Also present were :- Kate Howell, as Director of Operations, Tim Carlisle as Lead on the NLHF project and Martin Eldred, as Clerk

Rod McPhee, in the Chair, welcomed all those present and invited the Vicar to open the meeting with prayer.

**18/25 : Apologies -** were received from :- Mike Dent, Sandra King, Derek Kirby and Kate Powell (4) AWoL - 2

**19/25 : Possible conflict of interests** - none other than those recorded in the register

**20/25 : Minutes of the meeting held 14th January 2025** – were approved as an accurate record of the meeting and duly signed by the Chair.

**21/25 : Matters arising :-** None

**22/25 Finance Report :-** The Treasurer (ML) spoke to the paper “Provisional Yearly Financial review 2024”. Despite some unexpected expenditure there is a small surplus.

“The profit and Loss vs Budget : Provisional January to December 2024” figures, without the Restricted Funds spending, are those that will be audited for presentation at the APC in May.

**D.P. moved a vote of thanks to the Finance Team on behalf of the PCC.**

**23/25 Director of Operations Report :-** the Director of Operations spoke to her report. There was some discussion over the terms of the Lease on the Car Park.

It was felt that perhaps more consideration should be given to this matter and as a paper on the commercial use of the Car Park is to be presented at the next PCC meeting **it was agreed to pause the lease process.**

Repairs to the Parish Hall main roof have been completed. There is further work needed on the porch roof, estimated at £4,700. **It was proposed D.P. and seconded C.C. that this work be undertaken, the budget not exceeding £5,000. This was unanimously agreed.**

**24/25 Lighting Contingency Plan** :- It was unanimously agreed that this matter be deferred to the May meeting when a paper will be presented by K.W. outlining the options to prolong the life of the present lighting system.

**25/25 NLHF :-** Tim Carlisle updated the meeting with progress on the NLHF bid for the restoration of the east End of the Minster, particularly on the impact of the change to rules around the reclamation of VAT for capital works on Grade One Listed Places of Worship.

The bid will be submitted on 28th May.

Advice was offered that there are other sources of funding for toilet provision.

**26/25 Toilets :-** The next step in the provision of new toilets is the production of architect’s drawings. A plan of the possible sites for the proposed new toilets was distributed. There was some discussion and the advantages and disadvantages of the possible sites was explained / discussed**. It was proposed M.L. and seconded K.W. that the architect be asked to produce drawings for site B, the westerns bays of the North Transept (opposite the shop). This was unanimously agreed. ACTION : CWB**

**27/25 Vicar’s Report and Reflection :-** The Vicar reported on Lent activities and the Alpha Course for after Easter, the growth in the congregations of the Daughter Churches and the growing / developing groups.

He reflected on Matthew Chapter 6, where Jesus teaches the disciples how to pray . . Our Father . . .

28/25 Reports :- The following reports were received by the PCC

* Safeguarding
* Visitor Ministry
* Old Fund - copy of Simon Delaney’s Report
* Enterprise
* St Paul’s Tickton
* Faculties - updates
* Human Resources - updates
* Shop
* Friends of Beverley Minster
* Electoral Roll . . . . process initiated as outlined in January

**Safe guarding –** It was noted that four members had still not undertaken the basic safeguarding training. The Chair invited those who are unwilling to do so to consider their position as members of the PCC.

**Faculties – It was proposed C.C. and seconded M.S. that faculties be obtained for (i) the removal of two decayed flags and the laying up of a new flag by the East Riding Regiment (ii) the fixing of fire notices in the belfry and (iii) upgrades to Cellnet’s equipment. These three were unanimously approved.**

D.P. gave a brief update on the building work at Saint Peter’s, Woodmansey.

**29/25 Joint Legacies Officer :-** The PCC was content to approve, in principle, the appointment of a joint Legacies Officer for the Minster (PCC) the Old Fund and The Friends of Beverley Minster.

P.B. Pointed out that there was, in the past, a leaflet explaining legacies to the three bodies.

**ACTION – The Chair to liaise with Mary Mead and Alistair Needler, the respective Chairs of the Friends and the Old Fund to establish terms of reference for a joint post**

**30/25 :- Minster 28, the Vision Strategy** :- R. McP. Gave a brief report on the feedback received. He stressed that we are serving a God who can achieve much more that we are even able to imagine. The Vicar spoke of the top priorities, the simplified theological background and how Minster 28 envisaged “The Church in the Parish” thus being more inclusive of the Daughter Churches than had, possibly, the earlier version. Much of the strategy is about building on what has been achieved. Rev’d Eileen led the meeting in a discussion. There were comments about success criteria, about how each workstream would operate, each with a leader and team, monitoring success.

**It was proposed C.C. and seconded E. D. that the Steering Group, considering feedback, discussion etc, produce a “Launch Version” of Minster 28 for approval by the PCC at its meeting on 6th May and that the launch takes place at the APCM on 19th May.**

**AOB :-**

1. **Proposed C. C. and seconded A. H. that Alexa Stephens be appointed architect to Saint Pauls, Tickton – agreed unanimously**
2. H. M. will act as liaison between “Hope into Action” and the PCC.
3. It was agreed that at every meeting, following AOB, there would be a decision made on the confidentiality of any part (s) of that meeting.

There being no other business the meeting closed with The Grace at 9-15pm

Approved . . . . . . . . . . . . . . Dated . . . . . . . . . . . . . . . . . .