

## Agenda for a meeting of the PCC to be held in the Emmaus Room on Monday 3<sup>rd</sup> October, 2022, at 7-30pm.

1. Welcome and opening prayers.
2. Apologies for absence.
3. Conflict of interest declarations.
4. Approval of the Minutes of the PCC Meeting held 18<sup>th</sup> July, 2022.
5. Matters arising
6. Role of PCC Members as Trustees (Rod – paper)
7. Co-opting of Treasurer as a Trustee (PCC Member)
8. \*Safeguarding reports and policies (Ian - enclosures from 18<sup>th</sup> July plus one additional)
9. Eco Church – short presentation (Meg – paper)
10. Heating of the Minster Church : Winter 2022 – 2023 (Vicar - verbal)
11. Committee Structures (Rod – verbal)
12. Racial Justice Charter Pilot (Vicar – paper)
13. Deanery Plan (Dawn / Wendy – paper)

### Reports

- \*Vision Strategy – Derek Kirby (paper to be distributed at the meeting)
  - \*Finance – Treasurer- paper
  - \*Shop – paper from Jane Myers
  - \*Enterprise – paper and presentation Chris Chipperton
  - \*Premises – nothing to report
  - \*\*\*Daughter Churches paper and / or presentation : St. Leonard's, Molescroft – Andrew
  - \*\*Churches Together – paper – Meg
  - \*\*The Friends of Beverley Minster – paper - Meg
  - \*\*Two Churches : One Town – paper - Tim
  - \*\*Deanery Synod Update – covered by item 12 above
14. Delegation of powers to Old Fund (Vicar)
  15. \*Electoral Roll update – one added : 3 removed
  16. \*Faculty update - enclosure

\*Standing Item – every meeting

\*\*Standing Item – alternate meetings

\*\*\*Standing Item – each church reporting twice in any 12 month period

**The Minutes of a Meeting of the Minster PCC**  
**Held in the Emmaus Room**  
**Monday 3<sup>rd</sup> October, 2022, at 7-30pm**

Present were :- Rev'd Canon Jonathan Baker, Jane Chipperton, Meg Choules, Paul Collins, Mike Dent, Eric Doyle, Catherine Drake, Jane Ewbank, Andrew Hancock, Sandra King, Rod McPhee, Sarah Merrell, Hugh Meyer, Marjorie Neaum, Richard Powell, Jerome Robertson, Sue Robson, Joyce Shaw, Marian Snowden and Kevin Wheeldon.

In attendance were :- Ian Merryweather, Derek Kirby, Chris Chipperton, Becky Dymond, Tim Carlisle and Martin Eldred.

Rod McPhee – in the Chair - welcomed all to the meeting and the Vicar opened the meeting with prayer.

**58/22 Apologies** :- were received from Rachel Collins, Naomi Merriweather, Dawn Pollard, Kate Powell and Rev'd Wendy Wale.

**59/22 Conflict of Interest** – was declared by Sarah Merrell as the wife of the Youth Minister.

**60/22 Minutes** of the meeting of 18<sup>th</sup> July 2022 were approved

**61/22 Matters arising :-**

- Electricity supply to the car park – the feasibility of a “spur” from the Vicarage supply was the preferred option. Rob Watt is convening a group to work further on this project.
- Exhibitions Policy. This will be forthcoming in due course from the Enterprise Committee. In the meantime, with exhibitions imminent, the PCC authorised Mervyn King to act in the interim.
- Ready Access to the Minster. M.D.'s generous offer to fund new door furniture and draft-proofing at the Highgate Entrance was again noted. P.C. is to coordinate discussions between M.D and Simon Delaney as the Old Fund architect.

**62/22 :- Role of PCC members as Trustees of the Minster.** The Chair presented a short paper. There was discussion around (i) the role of council members individually and corporately (ii) the meaning of “promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.” (iii) the need for induction for new council members and “refreshers” for established members and (iv) the working of committees / sub-committees to bring items to the PCC. It was agreed that D.K. and R.McP. would meet to develop a strategy to inform the congregation, and others, of the work and purpose of the PCC.

**63/22 Co-opting of the Treasurer** :- It was proposed by J.C. and seconded by J.S. and unanimously agreed that the Treasurer be co-opted to the PCC and thus be a trustee, for the duration of his term as treasurer.

**64/22 :- Safeguarding :-** The Safeguarding Officer, in introducing his policies, “Digital Communications”, “Use of Photographs”, “Safeguarding Policy Statement”, “Safeguarding Development Plan” and “Assessment of those Posing a Risk”, spoke of the requirement for DBS checks, confidential declarations and safeguarding training. It was agreed that the Safeguarding Officer would inform individual council members needing to submit a DBS check and would inform the PCC of the number of members needing to make a confidential declaration and / or undertake the training. He spoke about the requirement to appoint a Safeguarding Officer annually, the need to keep policies up-to-date but above all the need to develop a safeguarding culture within The Minster organisation / family. He stressed that the responsibility falls on everyone and everyone needs to know what to do if matters were to go wrong. The policies were formally and unanimously adopted and the Chair thanked I.M. for his hard work in this challenging area.

**65/22 Eco-Church :-** M.C. spoke to her written report. She spoke of the aims of the initiative, how Bronze Status had been achieved and the aim to be carbon-neutral by 2030. It was pointed out that there is soon to be a meeting with the architect – Paul Delaney – a source of ideas for working towards carbon neutrality – and that The Friends of Beverley Minster are keen to be involved. The question of malfunctioning floodlights was raised and there was considerable discussion of this issue. It was agreed that P.C. would inform PCC members once the problem is fixed. It was agreed that the Eco-Church group would let the PCC know of the detailed implications of “going for silver”. The meeting did, however, approve, in principle (i) seeking to achieve the A Rocha Eco Church silver award by October 2025 and (ii) seeking to be carbon neutral by 2030.

**66/22 Heating of the Minster Church : Winter 2022 – 2023 :-** This has been much discussed at staff meetings. Simon Delaney has been asked about the implications of providing no heating at all. He has advised to maintain a minimum temperature of around 10 degrees Celsius. There was discussion of the possibility of moving the 9-15 service into the Church Hall and the 11-00 service into the Quire. It was suggested that The Old Fund might fund new – and therefore smaller and more efficient – boilers; the freed space then being used as inside toilet accommodation which in turn might be crowd funded by the congregation. The general feeling was that the real difficulty lies with the hiring of the Minster as a concert / exhibitions / events venue. It was agreed that S.K. would liaise with Lauren as to what to tell hirers. It was also agreed that C.C., Simon Delaney, T.C. and Libby would meet to jointly consider the possibilities for easing the situation for hirers, volunteers and shop staff.

**67/22 Committee Structures :-** Council was asked to endorse the continuance of the following committees under their present Chairs whilst D.K. continues the review / reordering of committees under the different work streams - Finance, chaired by T.C., Enterprise, chaired by C.C., Staffing, chaired by D.P. and Standing Committee, chaired by J.B. Unanimously agreed.

**68/22 Racial Justice Charter :-** The Vicar explained that the Minster has been asked to trial parts of the charter especially regarding appointments to posts. Council endorsed this

**69/22 Deanery Plan :-** The Chair read the notes left by D.P.

- No impact on our parish – with the exception in longer term we are asked to build into our Vision/Strategy process how we are going to engage with Ministry and Mission with all the “new builds” between Tokenspire and Morrisons.
- Scarborough cannot sustain regular services and have requested to become a “Festival Church”
- St Mary’s PCC and Leconfield PCC to work together on outreach in the village and the “new build” in Leconfield
- St Nicholas clergy post to become a full post
- Parishes will share knowledge, licenses etc.
- Promote a culture across the Deanery of Christian togetherness – not “us and them”.

W.W. had added “Is it worth adding that Lockington and Lund will become a house for duty post. Also perhaps that our vision strategy was very much recognised and appreciated- hence the fact there isn’t much significant change in our direction?”

The Minster Group freewill offer quoted as £132, 400 was questioned by T.C. Clarification needed.

## Reports

**70/22 Vision Strategy** :- D.K. spoke to his report. It was reported that workstreams are evolving and in many areas considerable progress has been, and is being made. The strategy is being met with much enthusiasm.

D.K. is available in the Parish Office or the Minster Nave on Monday and Thursday afternoons.

**71/22 Finance** :- The Treasurer presented his report and spoke about the advice received from the diocese in respect of our Freewill Offer (para7). He explained the adjustments made as though we were paying our full Parish Freewill Offer. He explained the need for better working practices and the necessity of groups within the minster – for example the music department – working within a set budget.

Ultimately, he explained, the Minster has to work hard to increase income through concerts, events and planned giving.

Approved :-

1. The increase on the e-giving devices from £5 to £7.
2. The appointment of Pippa Milner to work two half days per week to deal with all financial matters coming through the Parish Office. This already agreed by the Finance, Staffing and Standing Committees.

**72/22 Shop** :- There was much appreciation of the thorough written report, of the financial contribution to the Minster funds and of the hard work and dedication of the shop team under their manager.

**73/22 Enterprise** :- C.C. presented his report and then the proposed terms of reference for the Enterprise Committee. These were approved. It was agreed that Exhibitions should come within the remit of the Enterprise Committee. C.C. then presented his proposed letting charges for the Minster Church. After discussion about discounts, the letting of the Parish Hall and a possible conflict between commercial use and charity status, these charges were approved. *See papers on file.*

**74/22 Daughter Churches** :- A.H. spoke to his report on St Leonard’s, Molescroft. It was noted that different types of services attracted quite distinct congregations. The contribution of retired clergy was much valued. It was also reported that since covid numbers have increased. The one “down-side” was the recent burglary where little had been taken but much damage had been done.

75/22 Churches Together :- The written report was received. M.C. appealed for a fellow representative as sometimes she was able to attend meetings.

**76/22 Friends of Beverley Minster** :- M.C. was thanked for her written report.

**77/22 Two Churches : One Town** :- T.C. was thanked for his report.

**78/22 Delegation of powers to the Old Fund**:- The council formally devolved responsibility for the maintenance of the Minster fabric to the Old Fund.

**79/22 Electoral Roll** :- Three names had been removed and one added. The roll stands at 282.

**80/22 Faculty update** :- The council unanimously approved the full faculty application for the bell clapper work.

**81/22 AOB** :-

- It was reported that the Minster's quarter chimes have failed because of a defective spring. The cost of replacement / repair is £612. The Friends of Beverley Minster have been approached for financial help.
- It was reported that a tenant is about to move into "the curate's house", generating some rental income.

**The date of the next meeting is Monday 21<sup>st</sup> November, 2022.**

The meeting closed with The Grace at 10-05pm

**Approval .....**

**Dated.....**