

## The Minutes of a meeting of the Minster PCC

Held 9<sup>th</sup> July, 2024 at 7-30pm in The Peter Harrison Room (\*)

Present were :- Lia Argentou, Rev'd Canon Jonathan Baker, Patricia Brunt, Chris Chipperton, Rev'd Eileen Connolly, Mike Dent, Mellissa Dolman, Eric Doyle, Catherine Drake, Jane Ewbank, Sandra King, Matthew Leivers, Rod McPhee, Hugh Meyer, Dawn Pollard, Sue Robson, Rev'd Charlie Shefford and Kevin Wheeldon (18)

Also present were :- Pippa Milner, as Parish Accountant, Meg Choules, as Safeguarding Officer and Martin Eldred, as Clerk

Rod McPhee, in the Chair, welcomed all those present, especially Mellissa Dolman, and the Vicar offered a prayer.

**54/24 : Apologies** - were received from :- Paul Collins, Andrew Hancock, Sandra Keating, Kate Powell, Joyce Shaw and Marian Snowden (6)

**55/24 : Possible conflict of interests** - none other than those recorded in the register

**56/24 : Minutes of the meeting held 7<sup>th</sup> May 2024** : The minutes of 7<sup>th</sup> May were accepted as a true record and duly signed by the Chair.

**57/24 :Matters arising** :-

- Car Park Lease – no further developments were reported **ACTION R. McP to follow up**
- Ownership of the parish Hall – It was reported that no further progress has been made
- Friends of Beverley Minster - PCC representative – a vacancy remains
- Churches Together in Beverley – Minster Representative - a vacancy still remains
- Appointment of an Assistant Organist – Of the three candidates, one failed to attend interview / audition, one did not possess the skills required and the third – an ideal candidate – withdrew. The post will be re-advertised after Christmas.
- The Ukrainian group who wrote to the PCC at the last meeting will continue to meet on a fortnightly basis.

**58/24 : Safeguarding** – The SGO spoke to her report. There were points raised about wording in some of the documents presented which the SGO will modify. Amongst other points raised were –

- The awareness of the congregation / Minster family at large
- The awareness of salaried staff
- Consistency of approach
- Monitoring
- Support for volunteers enabling their capacity
- Suggestions were made for groups / activities to be added to the SGO's list.

It was agreed that Safeguarding would be the main focus of the PCC's September meeting

**It was proposed C.C. and seconded M.D. that the PCC formally approve and adopt (i) The Action Plan and list of activities (ii) The Safeguarding Policy 2024 – 2025 (iii) The Child protection Policy and (iv) The Vulnerable Adults Policy. This was carried unanimously.**

**59/ 24 – Delegation of powers to the Minster Old Fund – The approved (and mutually agreed) list of powers to be delegated to the Minster Old Fund was unanimously agreed. ACTION : The Clerk to forward to Minster Old Fund**

**60/24 PCC Sub-Committees** - The Vicar presented a paper on PCC Sub-Committees. There was some discussion around :-

Health and Safety Committee

The need for a formal Visitor Committee

Where Visitor Committee sits in relation to Enterprise Committee

Whether a formal Property Committee exists and the desirability of having one

**It was proposed E. D. and seconded J. E. that the PCC formally institute a Visitor Committee to be chaired by Warden S. Ki. and a Health and Safety Committee to be chaired by Derek Kirby. This was agreed with 17 in favour and one abstention (S. R.)**

**It was further proposed C. C. and seconded M. L. that Derek Kirby receive an invitation to be co-opted to the PCC. This was unanimously approved.**

**61/24 : Administration of the Chalice / Shared Cup** – Discussion centred around –

- The Minister is out of step on this issue compared to most churches
- Is it time to administer the Shared Cup again?
- If intinction is continued is there a danger this will be seen as the norm?

**It was agreed (no formal vote) that the Ministry Team will explore the possibility of offering both intinction and the Shared Cup at Communion. The Vicar will report back at the September meeting of the PCC. ACTION Vicar**

**62/24 : The Blessing of same-sex couples** – Living in Love and Faith – It was agreed to await the decision of General Synod before taking this any further.

**63/24 : Visitors' Dogs in Church** – This provoked much discussion but there was no decision to change the present policy of allowing only guide / support dogs in church.

## REPORTS

**64/24 – Finance** – Though in a minus situation, the finances are on track.

A paper on the Free Will Offer will be presented at the September meeting of the PCC – **ACTION Finance Team**

**It was proposed C. C. and seconded D. P. that salaried staff in post on January 1<sup>st</sup> 2024 who had not already received a pay rise for other reasons, should receive a 3% pay rise. This affects five members of staff. This was unanimously approved.**

**It was also confirmed that the post of Director of Operations will be included in the 2025 budget.**

**65/24 Director of operations report** – There was a question about electrical compliance which was answered.

**66/24 Vision Strategy Report** – Revisions are moving ahead and there will be, in the Autumn, a need for the PCC to decide next steps.

**67/24 Vicar's Report and Reflection** – The Vicar spoke of the weekend of Charlie's ordination to the priesthood, the success of the Alpha Course which had resulted in some wishing to continue their journey in faith, some wishing for baptism and a healing. He spoke of recent funerals and the support given by the Pastoral Team to grieving families. He reported that there were new faces at services.

The Vicar reflected on Matthew 9<sup>36-38</sup> *When he saw the crowds, he had compassion for them, because they were harassed and helpless, like sheep without a shepherd. 37 Then he said to his*

disciples, "The harvest is plentiful, but the labourers are few; **38** therefore pray earnestly to the Lord of the harvest to send out labourers into his harvest."

**68/24 Premises** – A report was received

**69/24 - Enterprise** – It was noted that there will be work on the roof taking place during what is traditionally the busiest time for roof tours

**70/24Faculties** – The work on the bells is now complete. Tickton is awaiting a response from the DAC, as the List B application was rejected and a full application has now been submitted.

**71/24 - Deanery Events** – D. P. spoke briefly to her report. (It was noted that the hyperlinks did not open) The next Deanery Leadership Meeting is 11<sup>th</sup> July and the next Deanery Gathering is at the Church Lads and Girls Building on 29<sup>th</sup> September 2.00 to 4.00pm and will be a second session focussing on Children, Youth and Family work in the Deanery.

**72/24 - Human Resources** – See resolution at **64/24** above

**73/24 - Shop** - The report was received and an explanation given as to why the shop was closed during the recent Gin Festival

**74/24 - Electoral Roll** – The Electoral Roll now stands at 312 : an increase on the 310 reported at the APCM in May.

**75/24 – AOB** – It was reported that TCOT has submitted an expression of interest to the HLF for work on the high roofs and the East Window. An initial response can be expected by the end of July.

**76/24** – The meeting closed with the Grace at 9-30pm

**The next scheduled meeting of the PCC is 17<sup>th</sup> September 2024**

**Signed as approved** .....

**Date** .....