

## Person Specification

This person specification focuses on the skills, experience, knowledge and qualification required to undertake the role.

<b>Requirements</b>	<b>E - Essential D - Desirable</b>
<b>Education / Training</b> <i>(Academic, vocational, professional training)</i> <ul style="list-style-type: none"> <li>• Qualification or experience in construction, joinery, plumbing, or building maintenance</li> <li>• Guild of Virgers Diploma</li> <li>• A willingness to learn about or an interest in the history and architecture of the Minster</li> <li>• Previous first aid training</li> <li>• Previous PASMA training</li> <li>• Previous working at heights training</li> <li>• Competent IT skills, e.g. Microsoft software</li> </ul>	<p>D</p> <p>D</p> <p>D</p> <p>D</p> <p>D</p> <p>D</p> <p>E</p>
<b>Knowledge and Experience</b> <ul style="list-style-type: none"> <li>• Experience of domestic cleaning duties and cleaning of listed buildings</li> <li>• Previous experience working in a customer service or tourism role.</li> <li>• Previous experience working concerts and events</li> <li>• Previous experience being responsible for HSE tasks</li> <li>• Previous experience managing people</li> </ul>	<p>D</p> <p>D</p> <p>D</p> <p>E</p> <p>D</p>
<b>Knowledge of the Christian Faith</b> <ul style="list-style-type: none"> <li>• An understanding of the Christian Faith</li> <li>• Sympathy with the practice of the Christian Faith</li> <li>• Commitment to carrying out the Minster's mission and ministry.</li> </ul>	<p>D</p> <p>E</p> <p>E</p>
<b>Competencies</b> <i>(interpersonal skills, communication, decision making)</i> <ul style="list-style-type: none"> <li>• Able to work as part of a team and under own initiative</li> <li>• Professional and accountable approach to work with a willingness to set high standards</li> <li>• Excellent verbal communication</li> <li>• Good written communication</li> <li>• Accuracy and attention to detail</li> <li>• Able to plan and prioritise own workload</li> </ul>	<p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p>

<ul style="list-style-type: none"> <li>• Excellent interpersonal skills and ability to relate appropriately to a wide range of people and contexts</li> <li>• Ability to handle potentially challenging situations calmly and effectively</li> <li>• A calm, practical, flexible approach to work</li> <li>• Ability to manage demands under pressure and handle last minute changes</li> <li>• Excellent organisational skills</li> </ul>	E E E E E
<b>Physical Fitness</b>	
<ul style="list-style-type: none"> <li>• A high level of physical fitness</li> <li>• Ability to undertake multiple manual handling tasks on a daily basis</li> <li>• Physical fitness to a level which enables you to climb 13 flights of spiral staircase on a daily basis, climb ladders and scaffolding.</li> <li>• Ability to regularly work in confined spaces</li> <li>• Ability to regularly work at high levels using harnesses and safety lines</li> <li>• Able to regularly withstand working in cold temperatures</li> </ul>	E E E E E E